



MEETING OF DIRECTORS OR REPRESENTATIVES  
OF SCHOOLS OF PUBLIC HEALTH

4 August 1969

Alexandria, 13 - 17 October 1969

ENGLISH ONLY

INFORMATION BULLETIN No. 1

I DATE AND PLACE

The Meeting of Directors or Representatives of Schools of Public Health, organized by the Regional Office for the Eastern Mediterranean of the World Health Organization, will be held on the premises of the Regional Office in Alexandria, United Arab Republic. It will be opened on Monday, 13 October 1969 at 9.00 a.m. in the Conference Room and closed on Friday, 17 October 1969.

Participants are kindly requested to arrive in Alexandria not later than Sunday, 12 October 1969.

II OBJECTIVES

The purpose of the Meeting is to exchange further information on the organization and programmes of the Schools of Public Health in the African, Eastern Mediterranean, South East Asian and Western Pacific Regions of WHO in the light of present day health needs, and to consider the possibility of revising existing DPH/MPH and other post-graduate courses and of determining certain standards that would serve as guidelines for mutual recognition of Public Health Schools. It is also planned to follow-up and assist the Provisional Committee in the establishment of this Association and perhaps to inaugurate the new Association of Schools of Public Health and Institutions responsible for advanced training in public health in geographical areas covered by the above-mentioned regions.

### III PARTICIPANTS

The Directors or Representatives of Schools of Public Health of the African, Eastern Mediterranean, South East Asian and Western Pacific Regions have been invited to attend this Meeting.

### IV TRAVEL OF PARTICIPANTS

The Organization is responsible for the cost of the most direct tourist air-travel for participants from their city of residence to Alexandria, permitting arrival on 12 October, and return by the first available flight after the closure of the Meeting.

All reservations to and from Alexandria will be made by the Regional Office. Each participant will receive a copy of the Travel Order giving the name and address of the airline to be contacted for the tickets.

It is important that all participants obtain confirmation of return ... reservations before leaving for Alexandria (Annex "B").

### V LANGUAGE OF THE MEETING

The Meeting will be conducted in English.

### VI PROVISIONAL AGENDA

... The Provisional Agenda of the Meeting is attached.

### VII VISAS

Participants residing outside UAR should obtain visas to enter UAR ... prior to their arrival (Annex "A"). Visa costs, if any, are the personal responsibility of the participants. Those who cannot obtain such visas are requested to contact the Resident Representative of the United Nations Development Programme in their countries. Otherwise the Regional Office is prepared to assist participants in obtaining their visas on arrival, provided ample notice is given to obtain necessary clearance.

#### VIII HEALTH DOCUMENTS

Participants are kindly requested to check with Travel Agents or Airlines concerned re health requirements and should be in possession of valid certificate(s) for whichever vaccination is required. Particular attention is drawn to the need for valid vaccination certificates against smallpox for all participants; and, depending on the country of origin and transit; against yellow fever and cholera.

#### IX INSURANCE

Participants are not covered by the Organization's Personnel Accident and Insurance Scheme for illness, injury, death or disability benefit. Likewise, insurance of personal baggage, if desired, will be the responsibility of the participant.

#### X CUSTOMS

Personal effects may be brought into the United Arab Republic free of duty, but items such as cameras, transistor radios, typewriters must be declared and entered in the passport on arrival in the Customs Office at the Airport.

#### XI CURRENCY

The basic currency of the United Arab Republic is the "Egyptian Pound" (L E.). The pound is divided into 100 piasters and each piaster into 10 milliemes. One sterling pound equals LE 1.04 and one US Dollar equals LE 0.4348 at the present official rate of exchange.

There is no limit to the amount of foreign currency that travellers may bring with them into the United Arab Republic. It is prohibited to bring in or take out any Egyptian money. On arrival in the country, all foreigners are required to declare on an Exchange Control Form the amount of foreign currency or travellers' cheques in their possession. This money can be changed into Egyptian Pounds through any authorized bank in the country and the amounts so changed must be recorded by the banks on the Form.

Upon departure, the unused pounds can be converted into a foreign currency and this, together with the unspent balance shown on the Exchange Control Form can be taken out of the country.

#### XII DAILY ALLOWANCE

The daily allowance for participants whose travel is sponsored by the Organization is the equivalent of US \$ 15.00 and will be payable to all participants before departure from their country.

In accordance with the rules of the Organization, the allowance is paid from the first day of travel over the most direct route up to and including the day before the traveller reaches home, on the first available flight after the closing of the Meeting.

Beyond the payment of the daily subsistence allowance, WHO accepts no responsibility for payment of hotel bills, meals, taxis and other incidental costs. These liabilities are to be settled directly by participants.

#### XIII ACCOMMODATION

Reservations have been made from 12 October 1969 for all participants at the Cecil Hotel and Windsor Hotel, Alexandria. Hotel rates obtained for this Meeting are as follows:

	CECIL	WINDSOR
Single Room with Bath (Bed and Breakfast)	LE 2.500	2.000
Double Room with Bath (Bed and Breakfast)	3.750	3.600
Lunch	0.800	0.600
Dinner	0.900	0.800

Plus 10% service.

Participants will be met at Alexandria Airport or Railway Station on arrival and accompanied to the hotel, provided Annex "B" is received in this Office in due time.

XIII CORRESPONDENCE

Personal mail for participants may be addressed as follows:

c/o World Health Organization

P O.Box 1517

Alexandria

UNITED ARAB REPUBLIC

and should bear the heading:

"FOR THE MEETING OF DIRECTORS  
OR REPRESENTATIVES OF SCHOOLS  
OF PUBLIC HEALTH"

and cables: c/o UNISANTE ALEXANDRIA

... ENCLs.: As mentioned above

EMRO 0171

ANNEX "A"

Date \_\_\_\_\_

Dear Sir,

Meeting of Directors or Representatives of  
Schools of Public Health

The World Health Organization is convening a Meeting of Directors or Representatives of Schools of Public Health in Alexandria, United Arab Republic, from 13 to 17 October 1969.

This letter will serve to introduce to you \_\_\_\_\_, who is, at the invitation of the World Health Organization, participating in this Meeting.

We would appreciate it if your Office would issue a visa for entry into the United Arab Republic to the above-mentioned participant, under the usual conditions granted to persons whose travel is sponsored by the World Health Organization.

In order to provide for any unforeseen contingencies that may arise it would be greatly appreciated if the visa issued were valid for a period of not less than three weeks, commencing 7 October 1969.

Yours very truly,

A. H. Taba, M. D.  
Regional Director

The Passport Officer

EMRO 0171

ANNEX "B"

PLEASE RETURN AS SOON AS  
POSSIBLE

NOTICE OF ARRIVAL

"FOR THE MEETING OF DIRECTORS OR REPRESENTATIVES  
OF SCHOOLS OF PUBLIC HEALTH"

World Health Organization  
Regional Office for the  
Eastern Mediterranean  
P.O.Box 1517  
Alexandria  
UNITED ARAB REPUBLIC

From: \_\_\_\_\_

I am due to arrive in Cairo from \_\_\_\_\_

on \_\_\_\_\_ at \_\_\_\_\_ hours,

by flight No. \_\_\_\_\_ and Alexandria airport/railway station

on \_\_\_\_\_ at \_\_\_\_\_ hours,

by flight No. \_\_\_\_\_ (if applicable).

1. My return reservation from Alexandria is now confirmed. I am, therefore, despatching this Annex "B" to the Regional Office so that I can be met at Cairo Airport/Alexandria Airport/Sidi Gaber or Alexandria railway station.

2. If there should be any change in the above given information, I shall cable "UNISANTE ALEXANDRIA".

Signature \_\_\_\_\_

Date \_\_\_\_\_