

WORLD HEALTH ORGANIZATION
FOR THE EASTERN MEDITERRANEAN
REGION

THIRD REGIONAL NURSING SEMINAR
Teheran, 16 - 21 November 1974

EM/THRD.REG.NUR.SEM/11
ENGLISH ONLY

18 November 1974

GROUP WORK *

Saturday, 16 November 1974

Objectives

The work of the Seminar will be accomplished by the participants being involved in plenary session and small groups activities. After the opening proceedings and listening to an explanation of the workshop format each of the participants will be assigned to a small group. During the first small group meeting each person will have an opportunity to:

1. become acquainted with each of the other group members
2. share their own expectations of the seminar
3. clarify what is expected of them during the seminar
4. become familiar with the moderator assigned to the group and to know the tasks of the moderators role
5. review the daily seminar activities and the expected outcome for the final day.

* Dr J. Cobin, WHO Consultant

Activities

The small group will meet in the room assigned.

The moderator will assist the participant to:

1. become acquainted with one another by asking each person to choose one other person to talk to for five minutes. During the five minute conversation each person will learn as much about the other person as possible. Then returning to the group each person will introduce to the other participants their new acquaintance.
2. share their expectations of the seminar by asking each person to write, in one or two minutes their own expectations regarding the outcome of the seminar. The moderator will collect the anonymously written comments and read them to the group. The group will find it interesting to discuss the knowledge that there is either a high or low degree of shared expectations.
3. clearly understand the daily activities that the participants are expected to follow through explanation and discussion of the daily programme, the moderators' role and that of the resource persons.
4. know who are and where to find the proper person that can facilitate their personal concerns regarding travel, accommodation, finances and mail.

Evaluation

The seminar planning group will know that the objectives of the day have been accomplished by:

1. noting that each participant has become acquainted with other group members through observation of their interaction
2. reading a brief reaction each participant is asked to write in the final ten minutes of the small group session.

Sunday, 17 November 1974

Objectives

The participants will meet in their assigned small groups after listening to Dr Ziai and Miss Simpson talk about the need for planning to:

1. identify ideas that seemed clear
2. identify ideas that need further clarification
3. prepare a list of broad nursing problems (issues)
4. break into subgroups of persons with a common interest in a problem to refine the issue to a statement of the real problem.

Activities

The group tasks to accomplish today's objectives are:

1. to discuss information given during the plenary session and to request that the moderator bring in the appropriate resource person for clarification of misconceptions.
2. to use the "brain storming" technique to quickly prepare a list of problems common to the groups particular area of interest (i.e. manpower, utilization or education)
3. to divide into subgroups of two-three persons who will select one problem and work together for one half hour to agree upon an aspect of the problem that is suitable for study
4. to listen to each subgroup present to the small group the selected aspect of the problem for study. The subgroup will determine whether they have identified the real problem through the process of critical questioning by small group members.

5. to have each subgroup, when satisfied that they have indeed identified a real issue to study, agree to use the seminar resources to work towards systematically planning the study.

Evaluation

The seminar planning group will know that the objectives of the day have been accomplished by:

1. reviewing the written problem stated by each subgroup. The report of the work of the subgroup must reflect an attempt to answer the question: why it is important to know the answer to the problem they have selected to study.
2. reading a brief reaction, to the day's activities, written by each participant during the final ten minutes of the small group session.

Monday, 18 November 1974

Objectives

The small groups will meet in their assigned rooms following the plenary session on the topic of a systematic approach to planning and evaluation. The group members will:

1. identify ideas that were clearly understood by all members
2. identify ideas that were not clearly understood by all members
3. work in subgroups to write their previously identified problem for study as a specific objective using the criteria presented during the plenary session
4. critically analyse the written objectives of each subgroup.

Activities

The group members will achieve the above objectives by:

1. discussing the information given during the plenary session, for 15-20 minutes, and charging the moderator to bring in the resource person to clarify identified misconceptions.

2. work for one hour in subgroups to write study objective(s) using the criteria presented during the plenary session
3. sharing the objectives with other group members for critical analysis and refinement.

Evaluation

The seminar planning group will know the objectives of the day have been accomplished by:

1. a review of each of the study objectives submitted to Dr J. Cobin for review and feedback.
2. reading the reaction to the day's activities written by each participant during the final ten minutes of the small group session.

Tuesday, 19 November 1974

Objectives

Following the plenary session presented by Miss Simpson on the topic of data collection and data analysis for nursing studies each small group will meet to:

1. clarify the information presented
2. identify areas of common understanding
3. identify areas that lack common understanding
4. determine the nature of data collection and analysis appropriate to each identified study
5. seek consultation of resource person when appropriate to decision making process.

Activities

The group tasks to accomplish to day's objectives are:

1. to discuss information given during plenary session requesting moderator to seek out resource person for clarification of misconceptions
2. to work in subgroups to identify appropriate data collecting methods for their proposed study and designate criteria for analysis seeking consultation or doing library research as necessary.

3. to prepare for presentation a brief outline of each subgroup's proposed study. The report is to include the essential element of need for study, objective, method and analysis with predicted outcome and a rudimentary proposal for changes necessary to implement findings.
4. to share presentation with small group members for comments to integrate into final group report.

Evaluation

The seminar planning group will know the objectives of the day have been accomplished by:

1. Reading the groups' report of reactions to work of subgroups written and submitted by rapporteur (use of format for final report)
2. Reading the reaction to the day's activities written by each participant during the final ten minutes of the small group session.

Wednesday, 20 November 1974

Objectives

The participants will meet in their respective small groups after listening to information presented during the plenary session. The information given to the participants will have been relative to the utilization of nursing studies and the identification of the changes necessary to implement the findings of the nursing studies in any of the countries represented. The members of the small group will:

1. identify ideas presented during the plenary session that are clearly understood by all group members
2. identify ideas presented during the plenary session that are not clearly understood by all participants
3. seek consultation from resource persons with regard to ideas that need clarification
4. divide into subgroups to apply the principles of the change process presented during the plenary session to the proposed studies relative to the countries involved.
5. participate as a member of a group formed by seminar planning group by reassigning every participant to a new group to report upon and share the products of their seminar work

Activities

The participants to accomplish the objectives of the day will:

1. have a discussion led by the moderator of the plenary session information. The discussion has the purpose of identifying points of common understanding and ideas that need clarification. The resource person(s) will be invited to join the group as necessary.
2. divide into subgroups to apply the information of the plenary session to their proposed studies by:
 - 2.1 preparing a clear statement of the proposed application of the findings of nursing study they want to implement
 - 2.2 identify the barriers (cultural - lack of resources - political) to utilizing the projected findings of the outcome of the study
 - 2.3 propose areas of possible compromise
 - 2.4 develop plan as to who will accomplish each task necessary to implement change
 - 2.5 develop a sequence of events and a proposed time-table.
3. meet again in small group for sharing and preparation of a report of reaction to problems of planning for change.
4. meet in newly assigned group (a scramble or mixing of all groups) to share, plans for studies developed during the seminar for reaction from colleagues in other groups.

Evaluation

The seminar planning group will know the objectives of the day have been accomplished by:

1. Reading the group report of their reaction to implementing the change process to implement the outcome of the proposed nursing studies
2. reading the individual reactions to the activities of the day written by the participants during the final ten minutes of the small group session.
3. Reading the Final Group report submitted to the Seminar Rapporteur for integration into overall Seminar Report (due at 6th).