

WORLD HEALTH ORGANIZATION  
REGIONAL OFFICE  
FOR THE EASTERN MEDITERRANEAN



ORGANISATION MONDIALE DE LA SANTÉ  
BUREAU RÉGIONAL  
POUR LA MÉDITERRANÉE ORIENTALE

INDEXED

MEETING OF THE INTERIM ORGANIZING COMMITTEE  
FOR THE ESTABLISHMENT OF AN ASSOCIATION  
OF MEDICAL SCHOOLS IN THE MIDDLE EAST

Alexandria, 24 to 26 June 1968

EM/MTG.IOC.ASSOC.MED.SCHLS./4  
(EM/GRP.MTG.MED.EDUC./19  
Annex IV)

ENGLISH ONLY

June 1968

DRAFT CONSTITUTION OF THE ASSOCIATION OF  
MEDICAL SCHOOLS IN THE MIDDLE EAST  
EXTRACT FROM THE  
REPORT ON  
SPECIAL GROUP MEETING ON MEDICAL EDUCATION  
BAGHDAD, 18 - 24 NOVEMBER 1967

## ANNEX IV

i. Establishment and Constitution  
of a Regional Association  
of Medical Schools

The participants in the Special Group Meeting on Medical Education in the Eastern Mediterranean Region, Baghdad, 18 to 24 November 1967 (see Annex II) designated themselves as an ad hoc Committee for the Establishment of a Regional Association of Medical Schools. In so doing the participants were acting in their individual capacities. The ad hoc Committee decided unanimously to proceed at once with practical steps leading to the formation of a regional association of medical schools. This type of association was previously discussed and recommended at the First Eastern Mediterranean Regional Conference on Medical Education, Teheran, 1962 and at the Special Group Meeting on Medical Education, Alexandria, 1963.

The ad hoc Committee appointed the following of its members to serve as an Interim Organizing Committee:

Professor D.S. Ali, Dean, College of Medicine, Baghdad

Professor A.W. El Borolossy, Rector, Assiut University, Assiut

Professor C.M. Mofidi, Dean, Faculty of Public Health and Director,  
Institute of Public Health Research, Teheran

Professor M.A. Shah, Chairman, Academic Council, Professor of  
Ophthalmology, Dow Medical College, Karachi

Doctor H. van Zile Hyde, Director, Division of International Medical  
Education, Association of American Medical Colleges, USA

(Adviser to the Interim Organizing Committee)

The Interim Organizing Committee was directed to prepare a draft constitution for a Regional Association of Medical Schools which was approved by the ad hoc Committee in the form attached. The Interim Organizing Committee was then charged to send the approved draft constitution to all recognized Medical Schools in Afghanistan, Algeria, Iran, Iraq, Lebanon, Morocco, Pakistan, Sudan, Syria, Tunisia, Turkey and United Arab Republic. Each medical school is to be invited to send written comments. These comments are to be reviewed by the Interim Organizing Committee and a report prepared for discussion by representatives of the schools at a forthcoming Conference on Medical Education which WHO EMRO will be requested to convene in 1968 or 1969.

The name of the prospective Regional Association of Medical Schools was discussed by the ad hoc Committee and it was decided to refer the matter to the representatives of medical schools when they meet to adopt the constitution and by-laws of the Association. Meanwhile the draft constitution bears the title of The Middle East Association of Medical Schools. Among other names mentioned were RAZI Medical Association and TALIMULTUB Association (Title formed from first letters of the countries having medical schools invited to participate in founding the Association).

ii. Constitution

of the

Middle East Association of Medical Schools

A professional, academic association of medical schools in the Middle East and adjacent areas entitled the Middle East Association of Medical Schools is established to contribute to the promotion of medical education and to the welfare and scientific and technical progress of the member schools. The functions and structure of the Association are set forth below:

I PURPOSES

The purposes of the Association shall be

- A. to provide for full and frequent exchange of information and concepts relevant to the advancement of medical education among the member schools;
- B. to provide a mechanism for finding the views of medical educators on matters of medical education;
- C. to study matters and problems related to the advancement of medical education and research;
- D. to conduct programmes and projects aimed at the strengthening of medical education such as exchange of personnel;
- E. to provide regional liaison with corresponding professional associations in other parts of the world and with international regional organizations particularly the World Health Organization;
- F. to foster mutual support of programmes in medical and related education.

## II MEMBERSHIP

- A. Members (recognized Schools of Medicine)
- B. Associate Members (related institutions such as research institutes). New schools of medicine shall be eligible for election as Associate Members during the first three years of their operation and shall thereafter be eligible for election as Members.

## III ORGANIZATIONAL STRUCTURE

### A. General Assembly

#### 1. Function

The function of the General Assembly shall be:

- a) to determine the general policy of the Association, including relationships with other organizations;
- b) to approve and amend the Constitution and By-laws of the Association;
- c) to admit Members and Associate Members on recommendation of the Executive Council;
- d) to establish, and if and when the need arises, to revise the amount of subscriptions;
- e) to adopt the general outline of the budget, examine the accounts of the Association and give the Executive Council final approval for all accounts;
- f) to elect the President, the two Vice-Presidents and the Honorary Secretary-Treasurer of the Association;
- g) to elect the three members of the Executive Council.

2. Composition

The General Assembly shall consist of all Members and Associate Members.

3. Voting

Each member school shall have one vote irrespective of the number of representatives present. No voting in absentia is permitted. Associate Members may take part in discussions but may not vote.

4. Frequency of Meeting

The General Assembly shall meet at least every two years. The date and place shall be determined by the General Assembly.

B. Executive Council

1. Composition

The Executive Council shall be composed of the President, the two Vice-Presidents, the Honorary Secretary-Treasurer and three members elected by the General Assembly from among the voting Members for a period of two years, or until the next regular meeting of the General Assembly whichever is later. Terms of the membership of the Executive Council are renewable twice after which one term must elapse before re-election to the same position. In case a vacancy shall occur on the Executive Council between regular meetings of the General Assembly, the Council shall designate a replacement to fill the unexpired term.

2. Function

The functions of the Executive Council shall be:

- a) to propose policy and plans;
- b) to recommend admission of Members and Associate Members;
- c) to supervise the finance of the Association;
- d) to appoint the Executive Secretary;
- e) to perform such functions as may be delegated by the General Assembly;
- f) to take interim action as required.

3. Frequency of Meetings

The Executive Council shall meet at least once annually.

C. Executive Secretary

1. Functions

The functions of the Executive Secretary shall be:

- a) to follow up and execute decisions and recommendations of the General Assembly and the Executive Council;
- b) to arrange for conferences and other meetings;
- c) to prepare draft plans and policies;
- d) to administer the finances of the Association;
- e) to develop sources of funds;
- f) to direct the administrative staff.

#### IV FINANCES

The funds of the Association shall be derived from subscriptions of Members and Associate Members and from grants from private foundations and governmental and international agencies.

#### V AMENDMENTS

The Constitution may be amended by a two-thirds majority of the voting Members. Proposed amendments shall be submitted to the voting Members at least three months prior to the meeting of the General Assembly during which they are to be considered.

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This draft Constitution by the ad hoc Committee for the Establishment of a Regional Association of Medical Schools was approved on 23 November 1967 in connection with the Special Group Meeting on Medical Education in the Eastern Mediterranean Region, 18-24 November 1967, sponsored by WHO EMRO.